# Course Information - Undergraduate


- **Course repeat policies (p. 1)**
- **Remedial math placement policy (p. 1)**
- **English placement policy (p. 1)**
- **Cross-listed courses policy (p. 1)**
- **Course numbering policy (p. 1)**
- **Course prerequisites (p. 2)**
- **Course modes of instruction (p. 2)**
- **Curriculum requirements (p. 2)**
- **Undergraduate Curriculum Committee (p. 2)**
- **List of course prefixes (p. 2)**


Courses listed in this catalog are subject to change through normal academic procedures. New programs/courses and changes in existing coursework are initiated by departments or individual programs and approved by the appropriate academic dean, the Undergraduate Curriculum Committee, and the Faculty Senate. Additions to the curriculum for the ensuing years are published in the official Undergraduate Curriculum Committee minutes (https://www.uwlax.edu/faculty-senate/committees/faculty-committees/curriculum/#tm-undergraduate-curriculum–ucc-) by Faculty Senate and are on file with the Office of Records and Registration.

Many course descriptions list the semester/year during which a course is normally offered. This serves as a guide; however, actual offerings may vary depending on staffing levels and enrollment demands.

## Undergraduate course repeat policy

Courses may be repeated for credit if they are officially designated as repeatable for credit in the course catalog, i.e., performance studio, independent study, practicum, etc.

Courses that are not designated as repeatable for credit and in which a student has earned a grade of "C" or better at UWL may not be repeated at UWL. When a UWL course is repeated at UWL, the original attempt and grade earned will remain on the permanent academic record; however, the highest grade earned is used to calculate the UWL cumulative grade point average, and the lower grade is dropped from the UWL cumulative grade point average calculation. If a student withdraws from a UWL course taken as a "repeat," the original grade earned will remain in the UWL cumulative grade point average calculation.

A student may choose to repeat a UWL course at another institution, including when the original grade earned is a "C" or better. The original UWL attempt and grade earned will remain on the permanent academic record. The transfer repeat course will not be used in the UWL resident GPA or count toward the UWL academic standing for that term. In addition, courses deemed equivalent through transfer can only count once toward credits earned and combined cumulative GPA.

Repeating a course in residence at UWL, instead of through another institution, is usually in the best interest of the student because the credits earned will count toward the degree and an improved grade in residence will increase the UWL cumulative grade point average. If a student chooses to repeat a course four or more times, the student must meet with the Dean of the College or School where the course is housed prior to the start of the term, or the student may be administratively withdrawn from the course. Minimum UWL in-residence credit requirements for degrees continue to apply. The student's UWL GPAs are permanently recorded on the transcript at the time their degree is awarded. Repeating a course after graduation will not affect the recorded degree GPA.

## Repeatable for credit undergraduate courses

A course marked "repeatable for credit" may be repeated for credit only once unless otherwise specified. See the undergraduate course repeat policy (p. 1) for information on repeating a course to improve one's grade.

## Remedial math placement policy

The Universities of Wisconsin remedial education policy was approved by the Board of Regents in November 1988. Remediation data supports the notion that a high percentage of students needing remediation in math continue to be successful college students.

Placement and registration in MTH 150 College Algebra (4 cr.) and higher are determined by using the scores earned on the Wisconsin Regional Placement Exams (WRPT). Students who wish to take MTH 150 or higher level math classes, who do not earn an appropriate placement test score in the WRPT math exam will be required to enroll in MTH 051 Intermediate Algebra (2 cr.). A grade of "C" or better is required in MTH 051, before enrolling in MTH 150. MTH 051 is a remedial course, which does not count towards graduation. A grade of "F" earned in MTH 051 counts as credits attempted and is averaged into the UWL cumulative GPA (higher grades earned in MTH 051 do not count in the GPA). Students required to take MTH 051 should complete the requirement prior to earning 60 degree credits. Placement exam results are not required to enroll in some mathematics courses. Students are encouraged to consult with an academic advisor before taking a math course.

## English placement policy

Placement and registration in ENG 100 College Writing I (3 cr.) and ENG 110 College Writing II (3 cr.) is determined by using the scores earned on the Wisconsin Regional Placement Exams (WRPT).

Passing ENG 100 with a "D" or better is a prerequisite to enrollment in ENG 110. ENG 100 should be taken within the first 30 credits. ENG 110 may be used to satisfy the Written Literacy subcategory in UWL's Core General Education Requirements, is required for some upper-level English courses and courses in other programs, and should be taken within the first 60 credits.

## Cross-listed courses

A course offered by more than one department that has the same course description, credits, and title but different prefixes (e.g., ECO/THA 376; BIO/MIC 714) is a cross-listed course. Students may earn credit only once for taking a cross-listed course.

## Undergraduate course numbering policy

Courses with numbers in the 100/200 series are primarily for first years and sophomores; those in the 300/400 series, which normally carry

a prerequisite, are primarily for juniors and seniors. Many courses in the 500 series are "slash" courses; they are graduate courses with a companion number in the 400 series and are open to upper level undergraduates who have earned at least 60 credits and graduate students. Students may not earn credit in a slash course at both the undergraduate and graduate levels. All courses with numbers in the 600, 700, 800, or 900 series are for graduate students only.

Undergraduate students must earn at least 40 credits in the 300/400 numbered courses. See university degree requirements (https://catalog.uwlax.edu/undergraduate/degreerequirements/#baccalaureate-degree) for more information.

## Course prerequisites

Course prerequisites, listed in the course description, indicate the academic preparation required for successful completion of the course. Occasionally students may have sufficient knowledge to enter courses without the formal prerequisites. In these circumstances, students may ask instructors for consent to enroll; all instructors retain the right to admit any student to their classes, subject to departmental policy. Students who do not meet the stated prerequisite(s) or the required class standing must obtain permission to enroll in a class. Students will not receive credit for courses for which they do not have the appropriate class standing, specified prerequisites, or permission to override the requirements.

## Course modes of instruction

1. **Face-to-Face** (F2F) or **In-Person** or **On Campus**: Course in which content delivery, course activities, and assessments take place in a physical classroom.
2. **Hybrid**/**Blended**: Course in which content delivery, course activities, and assessments take place in a physical classroom and online. This combination of online and in-person elements is based on meaningful learning strategies that best serve an instructor's pedagogical goals and objectives. This classification signals to students that there is an expectation of both physical presence and online learning in the instructor's design of the course. While a percentage is not mandated, hybrid courses are traditionally 30% to 50% of seat time replaced with online components. Hybrid courses include a class note available to students at registration, which indicates anticipated in-person and online class time.
3. **Online** courses (fully) - students do not meet in person at a physical site. All content and course activities take place online.
    a. **Synchronous -** some or all of the elements of the class occur in real time. Elements can be required (e.g., a lecture or exam) or optional (e.g., office hours or discussion times). The course should be listed as online in the timetable and a meeting date/time should be noted.
    b. **Asynchronous -** although there are deadlines for students by which they need to complete work, there are no requirements for a specific date/time when the student must be available.
4. **Independent Study -** individual reading or research under the guidance of a faculty member.

## Curriculum requirements

A statement of various major and minor course requirements (the curriculum) accompanies the list of courses offered in each department and/or program, with a few exceptions. In addition to major and minor course requirements, students also must meet Core General Education Requirements (https://catalog.uwlax.edu/undergraduate/generaleducation/#generaleducationrequirementstext), the applicable college/school requirements, and university degree requirements (https://catalog.uwlax.edu/undergraduate/degreerequirements/#baccalaureate-degree) in order to earn an undergraduate degree.

## Undergraduate Curriculum Committee

The Undergraduate Curriculum Committee (UCC) is the curriculum review faculty body for all academic programs at the baccalaureate level. Membership of this committee consists of nine faculty, with proportional representation by college, and three students. The Provost/Vice Chancellor, Registrar, Director of the Library, and academic deans, or their designees serve as administrative consultants.

A full copy of the UCC bylaws is in the Faculty Senate's articles and bylaws (https://www.uwlax.edu/faculty-senate/articles-bylaws-and-policies/).

## Course prefixes

The following is a list of course prefixes used by departments and programs at UWL. Both undergraduate and graduate prefixes are included.

ACC: Accountancy
ANT: Anthropology
ARC: Archaeology
ART: Art
ATS: Athletic Training
BIO: Biology
BLAW: Business Law
BUS: Business Administration
CEI: Cooperative Education and Internships
CHE: Community Health Education
CHI: Chinese
CHM: Chemistry
CI: Curriculum and Instruction
CLI: Clinical Laboratory Science
CMP. Computational Science
CPE: Computer Engineering
CRIM: Criminology
CS: Computer Science
CST: Communication Studies
CT: Computational Thinking
CYB: Cybersecurity
CYC: Child Youth Care
DMK: Digital Marketing
DMS: Diagnostic Medical Sonography
DOS: Medical Dosimetry
DS: Data Science (Collaborative)
DSC: Data Science
ECE: Early Childhood Education
ECO: Economics
EDS: Education Studies
EDU: Education Learning Community
EFN: Educational Foundations
ENG: English
ENV: Environmental Studies
ERS: Ethnic and Racial Studies
ESL: English as a Second Language
ESS: Exercise and Sport Science
FIN: Finance
FNT: Financial Technology
FNS: Food and Nutrition Sciences
FRE: French
FYS: First-Year Seminar
GCL: Global Cultures and Languages
GEO: Geography

GER: German
GRC: Graduate Registration Continuation
HCA: Healthcare Administration
HCK: Hoocąk (Ho-Chunk)
HED: Health Education
HIS: History
HMG: Hmong
HP. Health Professions
HPR: Health, Physical Education, & Recreation
IB: International Business
INS: International Studies
IS: Information Systems
ITM: Information Technology Management
JPN: Japanese
LS: Liberal Studies
MIC: Microbiology
MIND: Mindfulness
MGT: Management
MKT: Marketing
MS: Military Science
MTH: Mathematics
MUA: Applied Music
MUS: Music
NEU: Neuroscience
NMT: Nuclear Medicine Technology
NUT: Nutrition
OT: Occupational Therapy
PAS: Physician Assistant Studies
PH: Public Health
PHL: Philosophy
PHY: Physics
POL: Political Science
PSY: Psychology
PTS: Physical Therapy
PUB: Public Administration
RAD: Radiologic Technology
RDG: Reading
REC: Recreation Management
RGS: Race, Gender, and Sexuality Studies
RT: Radiation Therapy
RTH: Therapeutic Recreation
RUS: Russian
SAA: Student Affairs Administration
SOC: Sociology
SOE: School of Education
SPA: Spanish
SPE: Special Education
SPY: School Psychology
STAT: Statistics
THA: Theatre Arts
TSL: Teaching English to Speakers of Other Languages
UWL: University-wide Learning

(See graduate catalog (https://catalog.uwlax.edu/graduate/) for graduate courses and program descriptions.)