

Academic Policies - Undergraduate

Academic policies define what the institution expects from the students and what students may expect from the institution in terms of academic behavior. Undergraduate academic policies are developed and approved through the university's governance system by the Committee on Academic Policies and Standards (CAPS). CAPS membership includes representation from both faculty and students. The appeal of any academic policy listed below must begin with the college dean's office. An appeal decision by CAPS is final.

Below is a guide to help navigate through the undergraduate academic policies.

Academic eligibility

- Academic standing and progress policy (<http://catalog.uwlax.edu/undergraduate/academicpolicies/academiceligibility/#academic-standing>)
- Summary table of standings and GPAs (<http://catalog.uwlax.edu/undergraduate/academicpolicies/academiceligibility/#summary-table>)
- Committee on Academic Policies and Standards (CAPS) (<http://catalog.uwlax.edu/undergraduate/academicpolicies/academiceligibility/#committee-academic-policies-standards>)

Academic records/FERPA

- Access to academic records (<http://catalog.uwlax.edu/undergraduate/academicpolicies/academicrecords/#Access>)
- Name and address changes (<http://catalog.uwlax.edu/undergraduate/academicpolicies/academicrecords/#name-address>)
- Federal Educational Rights and Privacy Act (FERPA) (<http://catalog.uwlax.edu/undergraduate/academicpolicies/academicrecords/#FERPA>)

Course information

- Course repeat policies (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#course-repeat-policy>)
- Remedial math placement (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#math-english>)
- ENG placement (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#math-english>)
- Cross-listed courses (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#cross-listed>)
- Course numbering (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#course-numbers>)
- Course prerequisites (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#course-prerequisites>)
- Course modes of instruction (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#modes-of-instruction>)
- Curriculum requirements (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#curriculum-requirements>)
- Undergraduate Curriculum Committee (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#UCC>)

- List of course prefixes (<http://catalog.uwlax.edu/undergraduate/academicpolicies/courseinformation/#department-program-course-prefixes>)

Credit for prior learning policy

- Credit by transfer (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#credit-by-transfer>)
- Retroactive credit (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#retroactive-credit>)
- Credit by national/international exam (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#national-international-exam>)
- Credit for military training and service (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#military-training-service>)
- Credit for professional/industry learning (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#professional-industry-learning>)
- Credit by institutional prior learning assessment (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#institutional-assessment>)
- Additional limitations and exceptions (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#limitations>)
- Transcription of credit for prior learning (<http://catalog.uwlax.edu/undergraduate/academicpolicies/creditforpriorlearning/#transcription-of-credit>)

Fees

- Fee information can be found in expenses (<http://catalog.uwlax.edu/undergraduate/expensesfinancialaid/expenses/>).

Grading system, grading policies, and final exams

- University grading system (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#grading-system>)
- Pass/fail policy (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#pass-fail-policies>)
- Final exams (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#final-examinations>)
- Incomplete (I) grade (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#incomplete-grade>)
- Change of final grade (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#change-grade>)
- Appeal of final grade (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#appeal-final-grade>)
- Report of final grades (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#report-official-grade>)
- Deans' Lists (<http://catalog.uwlax.edu/undergraduate/academicpolicies/gradesgradingtesting/#deans-honors-lists>)

Graduation/commencement

- Undergraduate resident requirement (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#undergraduate-residence-requirement>)
- Four-year graduation agreement (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#four-year-agreement>)

- Graduation fee (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#graduation-fee>)
- Submitting an intent to graduate (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#intent-to-graduate>)
- Commencement participation (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#commencement>)
- Commencement honors (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#commencement-honors>)
- Graduation honors (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#graduation-honors>)
- Mailing diplomas (<http://catalog.uwlax.edu/undergraduate/academicpolicies/graduation/#mailing-diplomas>)
- Military duty withdrawal from UWL (<http://catalog.uwlax.edu/undergraduate/academicpolicies/withdrawal/#military-duty-withdrawal-university>)
- Short term military absence (<http://catalog.uwlax.edu/undergraduate/academicpolicies/withdrawal/#short-term>)

Registration and scheduling

- Registration process (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#registration>)
- Schedule changes after semester begins (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#schedule-changes>) (drop/add/change of schedule policy)
- Class drops at an instructor's discretion (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#class-drops-discretion-instructor>)
- Class drops after the change of schedule period: see the individual class withdrawal policy (<http://catalog.uwlax.edu/undergraduate/academicpolicies/withdrawal/#withdrawal-classes>) in the university's withdrawal policies
- Student credit load (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#student-load>)
- Student classifications (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#student-classifications>)
- Class start policy (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#class-start>)
- Class attendance (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#attendance>)
- Audit policy (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#audit-policy>)
- Changing major, minor, program, college, or school (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#major-college-school-changes>)
- Undergraduate enrollment in graduate courses (<http://catalog.uwlax.edu/undergraduate/academicpolicies/registrationandscheduling/#undergrad-in-grad-course>)

Student conduct

- Student disciplinary procedures (<http://catalog.uwlax.edu/undergraduate/academicpolicies/studentconduct/#student-disciplinary-procedures>)
- Student honor code (<http://catalog.uwlax.edu/undergraduate/academicpolicies/studentconduct/#student-honor-code>)

Withdrawal

- Individual class withdrawal/drop (<http://catalog.uwlax.edu/undergraduate/academicpolicies/withdrawal/#withdrawal-classes>)
- Withdrawal from UWL (<http://catalog.uwlax.edu/undergraduate/academicpolicies/withdrawal/#withdrawal-university>)
- Medical withdrawal (<http://catalog.uwlax.edu/undergraduate/academicpolicies/withdrawal/#medical-withdrawal>)