Expenses - Undergraduate

- Tuition and fees (p. 1)
- Student billing (electronic) & guest access (p. 1)
- How to pay (p. 1)
- Installment billing & late fee (p. 1)
- Excess credit policy (p. 1)
- Segregated fees (p. 2)
  - Textbooks (p. 2)
  - Health service (p. 2)
- Residence halls (p. 2)
- UWL dining services (p. 2)

Tuition and fees

The university establishes a tuition and fee schedule for each academic year. The tuition and fees for each term are published by the Cashier’s Office (https://www.uwlax.edu/cashiers/tuition-and-billing/tuition-and-fee-information). If there are questions about charges on a student’s WINGS account, contact the Cashier’s Office, 121 Graff Main Hall. The Board of Regents reserves the right to change tuition and fees without published notice.

New students (including transfers) are required to pay a non-refundable (enrollment) tuition deposit before registering for classes.

All students are charged a $25 non-refundable registration fee each term they register for one or more courses. If a student drops all classes before the term begins, the student is still responsible for this fee. The fee will be reflected on the next billing statement.

Student bills and parents/guest access

Billing reminders are sent via email to the student’s campus email from the email address studentAR@uw.lax.edu (around 5 p.m.). It is the responsibility of the student to check their campus email and make sure the bill is routed to the proper individual for making payment. Students are able to give parents/guests access to both their WINGS Student Center and their billing statements in CashNet by following the below steps.

Access to view/pay bill in CashNet:

1. The student logs into WINGS (https://wings.uwlax.edu) with his or her NetID username and password.
2. Under the “Finances” on the homepage, the student selects “Grant Access to View/Pay Bill.” Once that is selected, the student is taken to the CashNet site outside of WINGS.
3. The student scrolls down to the "Parent Pins" section and clicks on "Add New." The student chooses a unique login name for the person they are giving access to, enters the person’s email address, and picks a temporary password for the account. Then the student clicks “OK” to create the account.
4. Upon completion, parents/guests will be notified of their unique login information for WINGS. Additional instructions on how to pay can be found on the Cashier’s website (https://www.uwlax.edu/cashiers) under the “Payment Options” button.

Access to “View What I Owe” in WINGS Student Center and discuss the student account with the Cashier's Office (access complies with FERPA):

1. The student logs into WINGS (https://wings.uwlax.edu) with his or her NetID username and password.
2. From the Student Center main menu, the student selects "Guest Users" and clicks “Add a Guest User.”
3. The student accepts or declines the terms and conditions.
4. If terms are accepted, the student should fill in the guest user name and guest user email address and select "View What I Owe." Parent/guest can be given access to:
   - Update Contact and Emergency Information
   - View Advisor Information
   - View Class Schedules
   - View Financial Aid
   - View Grades
   - View Holds
   - View Unofficial Transcript
   - View What I Owe

5. Upon completion, parents/guests will be notified of their access via email.

Because of FERPA regulations, the Cashier’s Office is unable to communicate with any parent/guest unless the student specifically gives them access to the “View What I Owe” permission in WINGS. Thus, students should set up both of the above options early in the semester in order for parents/guests to both receive billing statements and communicate about the account with the Cashier’s Office.

The student controls what parents/guests can see and do in the account. Access for each parent/guest remains in place until the student revokes the access. It is the student’s decision to share access to the account with other individuals.

How to pay a bill

Payment can be made electronically through the WINGS (https://wings.uwlax.edu/psp/cpsprod/?cmd=login) Student Center. Detailed payment directions for a student or parent/guest can be found in the payment options (https://www.uwlax.edu/cashiers/tuition-and-billing/payment-options) listed on the Cashier’s website.

Installment billing

Semester charges for tuition, room, and board are due no later than the posted due date. Finance charges are based on the outstanding amount and will be reflected one month later on your WINGS account. Please refer to the Cashier’s Office (http://www.uwlax.edu/cashiers) for billing due dates and additional information. All outstanding balances must be paid in full before a student will be allowed to register for future terms.

Excess credit policy

Wisconsin resident undergraduate students who have earned 165 credits or 30 credits more than required for their degree programs, whichever is greater, are charged a surcharge equal to 100% of the regular resident tuition on credits beyond that level (excluding segregated fees). The surcharge is applied in the semester following the whichever is greater, are charged a surcharge equal to 100% of the regular resident tuition on credits beyond that level (excluding segregated fees). The surcharge is applied in the semester following the semester in which the student reaches the earned credit limit. Exceptions may be made where appropriate to ensure that students are able to complete their degree requirements.

The policy covers all Wisconsin resident undergraduate students pursuing their first bachelor’s degree, including students pursuing a double major. Minnesota residents and non-residents graduate, post-baccalaureate, and non-degree students are exempt. All credits earned
at UW-System campuses and Wisconsin Technical College System (WTCS) transfer credits accepted toward a degree are counted in the total. Retroactive, AP, military, and other college transfer credits do not count.

Once it has been levied, students have the right to appeal the surcharge to the assistant controller by first submitting an appeal with their academic dean's office.

**Segregated fees**

The semester bill includes instructional fees (tuition) and segregated fees. The tuition charge is established by the Board of Regents, and the fees are determined by the student government with the support of campus administration. The fees fund student services including the Health Center, textbook rental, student centers, the childcare center, and activities such as athletics, intramurals, and other organized activities.

**Textbooks**

Undergraduate course textbooks are available on a rental basis through the Textbook Rental Service [http://www.uwlax.edu/textbookrental](http://www.uwlax.edu/textbookrental). Textbook rental for undergraduates is included in the semester segregated fee. Undergraduates may purchase rental textbook titles through the University Bookstore on a special order basis. Students enrolled in graduate courses are expected to purchase their textbooks, which are available through the University Bookstore [http://www.uwlax.edu/Bookstore](http://www.uwlax.edu/Bookstore).

**Health service**

If a student meets student health service requirements and pay the segregated fee at registration, the student is eligible to receive outpatient care, physical therapy, radiography, and laboratory service in the Health Center. Students carrying seven credits or more are automatically charged the segregated fee. Students carrying less than seven credits may choose to pay a health service fee. A description of health care facilities and medical requirements for entering students can be found in the Student Health Center [http://www.uwlax.edu/StudentHealth](http://www.uwlax.edu/StudentHealth).

The following services are not provided: medicines, eye refraction, care of families of married students, medical and surgical consultation outside of the Health Center, ambulance service, emergency room visits, hospitalization, house calls or after hours visits, dental visits, premarital examinations, pregnancy care, infertility studies, sterilization procedures, or abortion.

Students should check their current insurance policies to make sure they have adequate coverage for services not provided by the Health Center. If a student does not have health insurance coverage, the student may enroll in a student group insurance plan. If the student’s current policy will expire during the school year, the student should plan to purchase student group insurance at the beginning of the semester in which existing coverage will cease.

**Residence halls**

According to the Board of Regents policy, first years and sophomores who are not veterans, married students, or students residing in their parent’s or guardian’s home must live in a university-operated residence hall when accommodations are available. Requests for exceptions to this policy must be made in writing to the Director of Residence Life.

Once a student has been accepted and paid the registration fee, the student will be sent directions about the online sign-up process. The student will be directed to pay a housing deposit and then complete the online housing application. Residence hall facilities, regulations, and programs are described in the Residence Life [http://catalog.uwlax.edu/undergraduate/currentstudentinformation/campusresources/#residence-life](http://catalog.uwlax.edu/undergraduate/currentstudentinformation/campusresources/#residence-life) section of this catalog.

**UWL dining services**

All students living in a traditional residence hall must purchase one of the traditional dining plans. These include The Eagle, Big Eagle, Mega Eagle, and Eaglet. The Eagle, Big Eagle, and Mega Eagle have unlimited meals in the main dining room at Whitney and meals to use in other locations which include two in Chars, two in Mondo Subs, two in On the Go, and one at a designated area in the Student Union.

The Eagle includes $110.00 in Maroon Dollars, the Mega Eagle includes $350.00 in Maroon Dollars, and the Big Eagle has no Maroon Dollars, but does include 50 block meals.

The Eaglet is different in that it only has 14 meals per week max, and includes $110.00 in Maroon Dollars.

Students living in Reuter can have any of the above options, but can also sign up for the On Campus Talon plan [https://www.uwlax.edu/university-centers/services/dining-services/dining-plans](https://www.uwlax.edu/university-centers/services/dining-services/dining-plans), this includes 60 block meals. Block meals can be used at any dining location on campus.

Should a student find that the dining plan originally selected is not working, they may request to change it in the first two weeks of classes. If they would like to increase the plan, that can be done at any point in the semester. This can be done by visiting the Eagle ID/Meal Plan office [https://www.uwlax.edu/university-centers/services/eagle-id-card/eagle-id](https://www.uwlax.edu/university-centers/services/eagle-id-card/eagle-id) at 1131 Student Union.

There are limited options and hours during summers and winter intersession. Please contact the Eagle ID/Meal Plan Office at 608.785.8891 for hours.