Undergraduate Academic Eligibility

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The academic status of a student is determined by semester grade point average (GPA), cumulative GPA, the number of credits attempted, and previous or current academic status.

Definitions of academic status as reported on students’ records:

- **Good Standing** — met minimum grade point average required
- **Probation I** — failed to meet minimum grade point average required at any time within 1-44 credits attempted
- **Probation II** — failed to meet minimum grade point average required after being previously placed on probation OR failed to meet minimum grade point average required after attempting 45 or more credits
- **Ineligible to Return** — Not eligible to continue at the university

Retention standards

1. To remain in good standing, students’ cumulative GPAs must be 1.60 if they have attempted between 1 and 18 credits; 1.80 if they have attempted between 19 and 44 credits and 2.00 or above if they have attempted 45 or more credits.

2. To assist students in their orientation to university level work, the minimum acceptable standards for retention are defined as follows:
   a. Students placed on probation after attempting 1-29 credits shall be given two probationary semesters to attain good standing. Students failing to meet this standard will be declared ineligible to return.
   b. Students placed on probation after attempting 30 or more credits shall be given one probationary semester to attain good standing. Students failing to meet this standard will be declared ineligible to return.
   c. Continuing students who do not remain in good standing after the completion of any two probationary semesters shall be declared ineligible to return.

3. Transfer students are required to meet the retention standards prescribed in this section. These standards are based on the total number of transferable credits attempted at all colleges and universities.

4. No academic action is taken as a result of winter intersession or summer term attendance nor is the previous semester’s academic action impacted by winter intersession or summer term attendance.

5. Deficiencies in grade point averages and failing grades in courses taken at UW-L may be improved only by taking work in residence at the university.

<table>
<thead>
<tr>
<th>cumulative credits attempted</th>
<th>good standing if cumulative GPA not less than</th>
<th>probation I or II if cumulative GPA less than</th>
<th>ineligible if semester GPA less than</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-18</td>
<td>1.60</td>
<td>1.60</td>
<td>1.00</td>
</tr>
<tr>
<td>19-29</td>
<td>1.80</td>
<td>1.80</td>
<td>1.25</td>
</tr>
</tbody>
</table>

Probation

1. Students are placed on academic probation if their academic records do not meet the standard set by the university. Notice of probationary status indicates that improvement is necessary in order for students to attain the minimum cumulative grade point average of 2.00 required by the time they have attempted 45 credits or more.

2. Students will be removed from probation at the end of any term in which they attain the required cumulative GPA.

3. Policies regarding students entering on probation are:
   a. First years will be removed from probation if they attain a grade point average of 1.60 or more attempting 1-18 credits.
   b. Transfer students admitted on probation are allowed a maximum of two semesters in attendance to attain a grade point average that is equal to or exceeds the prescribed GPA.
   c. Continuing students who do not remain in good standing after the completion of any two probationary semesters shall be declared ineligible to return.

4. Students who are on probation will have an academic probation registration restriction (negative service indicator) placed on their student record. Students must meet with the academic advisor of their primary major before registering for a new semester in order to remove this restriction.

Academic suspension

1. When the given period of academic probation has been allowed and/or satisfactory progress has not been made in meeting the required academic standard of the university, students are declared ineligible to return. The required standards are:
   a. Students attempting between 1 and 18 credits will be declared ineligible if they earn a semester GPA below 1.00.
   b. Students attempting between 18 and 29 credits will be declared ineligible if they earn a semester GPA below 1.25 or are on probation for the second time and earn a cumulative GPA below 1.80.
   c. Students attempting between 30 and 44 credits will be declared ineligible if they earn a semester GPA below 1.50 or are on probation for the second time and earn a cumulative GPA below 1.80.
   d. Students attempting 45 or more credits will be declared ineligible if they earn a semester GPA below 1.50 or are on probation for the first or second time and earn a cumulative GPA below 2.00.

2. Students who have been declared ineligible to return will not be eligible for readmission to the university for at least one academic year. After one year, ineligible students may apply to the dean of the appropriate college or school for readmission. Students who have been declared ineligible to return, and then readmitted at a later date, shall be given one semester of probation to attain good standing or become ineligible to return.

3. Students who have been declared academically ineligible to continue at the university may request a hearing from the Committee on Academic Policies and Standards (CAPS) if it can be
demonstrated that their academic suspension was due to factors beyond their control and that the causes have been removed. The written request should be directed to the committee in care of the dean of the college or school in which the student is enrolled.

4. The university does not permit students who have been suspended for academic reasons at any other campus to enroll until they are eligible for re-admission at their former campus.

5. It is assumed that students declared ineligible to continue at UW-L will not be admitted to other accredited colleges or universities during their period of ineligibility. Should they be admitted, and should they earn credits at another institution, UW-L reserves the right to disallow credit for courses taken elsewhere.

Appeals and petitions for academic matters

1. Academic status: Students who have been declared academically ineligible to continue at the university may request a hearing from the Committee on Academic Policies and Standards (CAPS) if it can be demonstrated that their academic suspension was due to factors beyond their control and that the causes have been removed. The written request should be directed to the committee in care of the dean of the college or school in which the student is enrolled. See above academic eligibility policies for more information.

2. Substitution for course or graduation requirement: Submit petition to the dean of the school or college in which enrolled. No substitutions for graduation may be made in course requirements for a major or minor after the fourth week of the last semester of the senior year.

3. Time extension for make-up of an incomplete: Students should contact their instructor who, if approving the extension, will then contact the Office of Records and Registration on the student’s behalf. See the incomplete (I) grade section in “Grades, Grading, and Testing” for more information on incompletes.

4. Change of grade: See the change of grade section in “Grades, Grading, and Testing.”

5. Appeal of grade received: See the appeal of final grade section in “Grades, Grading, and Testing.”

6. Time extension for program requirements: Submit petition to the dean of the school or college in which enrolled.

7. Appeal for exception to current academic policy: Submit petition to the dean of the college or school in which enrolled for action by CAPS.

8. Any appeal not covered above, but related to the academic activities of a department, should be made directly to the department chair who will apprise petitioning students of correct appeal procedures.

Committee on Academic Policies and Standards (CAPS)

CAPS is the faculty committee for formulating and reviewing local policies and standards for admissions and academic activity; ensuring equitable application of the standards by the colleges and schools; and developing procedures for hearing student appeals and petitions on academic matters. Membership of the committee consists of nine faculty and three students. The Director of Admissions and the Registrar serve as administrative consultants. The Chancellor selects an additional administrative consultant.