Course Information - Graduate

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Courses listed in this catalog are subject to change through normal academic procedures. New programs/courses and changes in existing course work are initiated by departments or individual programs and approved by the appropriate academic dean, the Graduate Curriculum Committee, and the Faculty Senate. Additions to the curriculum for the ensuing years are published in the official Graduate Curriculum Committee minutes [https://www.uwlax.edu/faculty-senate/committees/faculty-committees/curriculum](https://www.uwlax.edu/faculty-senate/committees/faculty-committees/curriculum) by Faculty Senate and are on file with the Office of Records and Registration.

Many course descriptions list the semester/year during which a course is normally offered. This serves as a guide; however, actual offerings may vary depending on staffing levels and enrollment demands.

A course marked "repeatable for credit" may be repeated for credit only once unless otherwise specified. See the graduate course repeat policy (p. 1) for information on repeating a course to improve one's grade.

Graduate course grade policy

To successfully complete a course at the graduate level, a grade of "C" (or better) or "P" must be earned. No graduate credit will be applicable to a degree for courses completed with grades below "C."

Graduate course repeat policy

A graduate student can repeat up to two courses once in which a grade of "C" or lower was earned and with the permission of the program director. The new grade will replace the original grade in the GPA calculation. Both grades will appear on the academic record.

Cross-listed courses

A course offered by more than one department that has the same course description, credits, and title but different prefixes (e.g., ECO/THA 376; BIO/MIC 714) is a cross-listed course. Students may earn credit only once for taking a cross-listed course.

Graduate course numbering policy

Courses in the 500 series and some in the 600 series are "slash" courses; they are graduate courses with a companion number in the 300 or 400 series and are open to upper level undergraduates who have earned at least 60 credits and graduate students. All courses with numbers in the 700, 800, or 900 series, and those in the 600 series that are not slash courses, are for graduate students only.

Students in all graduate degree programs must earn at least one-half of the minimum number of semester credits required in their program in graduate-only level courses.

Course prerequisites

Course prerequisites, listed in the course description, indicate the academic preparation required for successful completion of the course. Occasionally students may have sufficient knowledge to enter courses without the formal prerequisites. In these circumstances, students may ask instructors for consent to enroll; all instructors retain the right to admit any student to their classes, subject to departmental policy. Students who do not meet the stated prerequisite(s) or the required class standing must obtain permission to enroll in a class. Students will not receive credit for courses for which they do not have the appropriate class standing, specified prerequisites, or permission to override the requirements.

Curriculum requirements

Specific course requirements (curriculum) for the various programs are included with each individual program's description, under the graduate degrees & program requirements [http://catalog.uwlax.edu/graduate/programrequirements](http://catalog.uwlax.edu/graduate/programrequirements) section in the catalog. Additional university requirements for a graduate degree are included in the university's graduate degree requirements policy [http://catalog.uwlax.edu/graduate/degreerequirements](http://catalog.uwlax.edu/graduate/degreerequirements).

Graduate Curriculum Committee

The Graduate Curriculum Committee (UCC) is the curriculum review faculty body for all academic programs at the graduate level. Membership of this committee consists of nine faculty, with proportional representation by college, and three students. The Provost, Registrar, Director of University Graduate Studies, Director of the Library, and the dean of each college serve as administrative consultants.

A full copy of the GCC by-laws [https://www.uwlax.edu/faculty-senate/committees/faculty-committees/curriculum](https://www.uwlax.edu/faculty-senate/committees/faculty-committees/curriculum) is on the Faculty Senate website.